

Optimal Trauma Center Organization & Management Course

VIRTUAL COURSE

AGENDA

Wednesday, December 3, 2025

0800 – 1700 Eastern Time



TIME	AGENDA ITEM	INSTRUCTOR
0730 – 0745	Faculty review, set up / Students into waiting room	
0745 – 0800	Students into classroom with tech checks, audio/video	
0800 – 0810	Welcome	Vicki Bennett, MSN, RN
0810 – 0830	Introduction to the Optimal Course	Vicki Bennett, MSN, RN Melissa Smith, MSN, RN
0830– 0900	Categories 1 & 2: Institutional Administrative Commitment Program Scope & Governance	Melissa Smith, MSN, RN
0900 – 1015	Categories 3 & 4: Facilities & Equipment Resources Personnel & Services	Vicki Bennett, MSN, RN Dan Margulies, MD
1015 – 1035	<i>BREAK</i>	
1035 – 1125	Categories 5 & 6: Patient Care Expectations & Protocols Data Surveillance & Systems	Vicki Bennett, MSN, RN
1125 – 1235	Category 7 Performance Improvement	Melissa Smith, MSN, RN
1235 – 1305	<i>Lunch</i>	
1305 – 1325	Categories 8 & 9: Education: Professional & Community Outreach Research	Vicki Bennett, MSN, RN
1325 – 1435	Navigating a Virtual Visit	ALL

****PLEASE NOTE: All times listed above are in **EASTERN** TIME. Please plan accordingly.****